

**MIDDLE COUNTRY PUBLIC LIBRARY**  
**TOWN OF BROOKHAVEN, NEW YORK**  
**FINANCIAL STATEMENTS AND**  
**SUPPLEMENTARY INFORMATION**  
**AS OF AND FOR THE YEAR ENDED**  
**JUNE 30, 2018**  
**TOGETHER WITH AUDITOR'S REPORTS**

**MIDDLE COUNTRY PUBLIC LIBRARY**  
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## **INDEPENDENT AUDITOR'S REPORT**

To the Board of Trustees of the  
Middle Country Public Library  
Town of Brookhaven, New York:

### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities and each major fund of the Middle Country Public Library (the "Library") as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Library's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Middle Country Public Library, as of June 30, 2018, and the respective changes in financial position, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

# NawrockiSmith

## ***Changes in Accounting Principles and Prior Period Adjustment***

As described in Note 3 to the financial statements, in 2018 the Library adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions. The effect of GASB Statement No. 75 required a prior period adjustment as discussed in Note 12 to the financial statements. Our opinion is not modified with respect to this matter.

## ***Other Matters***

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, and required supplementary information on pages 3-12 and 38-41, respectively, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Library's basic financial statements. The other supplementary information, as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The other supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

## ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 17, 2018, on our consideration of the Library's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Library's internal control over financial reporting and compliance.

Melville, New York  
October 17, 2018



**MIDDLE COUNTRY PUBLIC LIBRARY**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

The following is a discussion and analysis of the Library's financial performance for the fiscal year ended June 30, 2018. This section is a summary of the Library's financial activities based on currently known facts, decisions or conditions. It is also based on both the entity-wide and fund-based financial statements. The results of the current year are discussed in comparison with the prior year, with an emphasis placed on the current year. This section is only an introduction and should be read in conjunction with the Library's financial statements, which immediately follow this section.

**FINANCIAL HIGHLIGHTS**

- On April 10, 2018 the Library's voters passed the 2018/2019 budget in the amount of \$15,563,506.
- During the past fiscal year, circulation of library materials exceeded 942,000; 3,828 programs were offered with 92,521 attendees; and 923 meetings by community groups were held at the Library. Individual Library visits numbered over 337,800.
- The Library receives grants and donations from other sources such as foundations, corporations and other government entities, which are used to support the Library's regional and national projects including Family Place Libraries™, the Miller Business Resource Center, and the 2-1-1 Long Island Database. Over the years, the Library has expanded its scope of grant funding to include the Nature Explorium, specialized teen programs and financial literacy. During fiscal 2018, \$159,610 was facilitated through the efforts of the Middle Country Library Foundation, reflected as part of the Special Aid Fund.
- The Library was selected as a pilot site for the New York State Permanent Commission on Access to Justice, a statewide strategic action plan to provide effective assistance for 100 percent of low-income New Yorkers confronting civil matters affecting the essentials of life.
- In May 2018, the Library was approved by the U.S. Department of State to become a designated passport acceptance facility. Select Library staff members have been trained by the U.S. Department of State and possess all the required credentials to serve as passport agents.
- As described in Note 3 to the financial statements, "New Accounting Standards", the Library has adopted the provisions of GASB Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions, for the year ended June 30, 2018. The adoption of this principle resulted in a restatement of the Library's net position as of July 1, 2017 in the amount of \$8,718,246, as indicated in Note 13 to the financial statements. Prior year balances in MD&A have been updated, for comparison purposes, to reflect the change where indicated.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

This annual report consists of four parts: management's discussion and analysis ("MD&A"; this section), the basic financial statements, required supplementary information, and other supplementary information. The basic financial statements include two kinds of statements that present different views of the Library:

- The first two statements are *entity-wide* financial statements that provide both *short-term* and *long-term* information about the Library's *overall* financial status.
- The remaining statements are *fund financial statements* that focus on *individual parts* of the Library, reporting the Library's operations in *more detail* than the entity-wide statements.
- The *governmental fund financial statements* tell how the Library's program services and support functions were financed in the *short-term* as well as what remains for future spending.

The financial statements also include notes that explain some of the information in the statements and provide more detailed data. The statements are followed by a section of required supplementary information that further explains and supports the financial statements with a comparison of the Library's budget for the year.

Table A-1 summarizes the major features of the Library's financial statements, including the portion of the Library's activities they cover and the types of information they contain. The remainder of this overview section of MD&A highlights the structure and contents of each of the statements.

	Entity-Wide	Fund Financial Statements
Scope	Entire Library	The activities of the Library that are not proprietary
Required financial statements	<ul style="list-style-type: none"> <li>• Statement of Net Position</li> <li>• Statement of Activities</li> </ul>	<ul style="list-style-type: none"> <li>• Balance Sheet</li> <li>• Statement of Revenues, Expenditures, and Changes in Fund Balance</li> </ul>
Accounting basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial focus
Type of asset/deferred outflows of resources/liability/deferred inflows of resources information	All assets, deferred outflows of resources, liabilities, and deferred inflows of resources both financial and capital, short-term and long-term	Generally, assets and deferred outflows of resources expected to be used up and liabilities and deferred inflows of resources that become due or available during the year or soon thereafter; no capital assets or long-term liabilities included
Type of inflow/outflow information	All revenues and expenses during the year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures for which goods or services have been received and the related liability is due and payable

**Entity-Wide Statements**

The entity-wide statements report information about the Library as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Position includes all of the Library's assets, deferred outflows of resources, liabilities, and deferred inflows of resources. All of the current year's revenues and expenses are accounted for in the Statement of Activities regardless of when cash is received or paid.

The two entity-wide statements report the Library's *net position* and how it has changed. Net position - the difference between the Library's assets, deferred outflows of resources, liabilities and deferred inflows of resources - is one way to measure the Library's financial health or *position*.

- Over time, increases or decreases in the Library's net position are an indicator of whether its financial position is improving or deteriorating, respectively.
- To assess the Library's overall health, you need to consider additional nonfinancial factors such as changes in the Library's property tax base, changes in population and the condition of buildings and other facilities.

In the entity-wide financial statements, the Library's activities are shown as *governmental activities*. Most of the Library's basic services are included here, such as regular and special programs for the community, and administration. Property taxes finance most of these activities.

### **Fund Financial Statements**

The fund financial statements provide more detailed information about the Library's funds, focusing on its most significant or "major" funds - not the Library as a whole. Funds are accounting devices the Library uses to keep track of specific sources of funding and spending on particular programs:

- Some funds are required by State law.
- The Library establishes other funds to control and to manage money for particular purposes (such as capital projects) or to show that it is properly using certain revenues (such as special grants).

The Library's basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Library's programs. Because this information does not encompass the additional long-term focus of the entity-wide statements, reconciliations of the entity-wide and governmental funds statements are provided which explain the relationship (or differences) between them.

### **FINANCIAL ANALYSIS OF THE LIBRARY AS A WHOLE**

The Library's net position decreased by \$1,102,624 for the fiscal year ended June 30, 2018. A condensed summary of the Library's Statement of Net Position as of June 30, 2018 and 2017 is detailed in Table A-2 below.

**Table A-2: Condensed Statements of Net Position - Governmental Activities**

	<u>06/30/18</u>	(As Restated) <u>06/30/17</u>	<u>\$ Change</u>	<u>% Change</u>
Current assets	\$ 12,276,280	\$ 13,168,212	\$ (891,932)	(6.8)
Capital assets, net	<u>5,532,195</u>	<u>4,887,300</u>	<u>644,895</u>	13.2
Total assets	<u>17,808,475</u>	<u>18,055,512</u>	<u>(247,037)</u>	(1.4)
Deferred outflows of resources	<u>1,976,416</u>	<u>1,418,942</u>	<u>557,474</u>	39.3
Current liabilities	309,518	444,162	(134,644)	(30.3)
Long-term liabilities	<u>21,850,175</u>	<u>22,239,217</u>	<u>(389,042)</u>	(1.7)
Total liabilities	<u>22,159,693</u>	<u>22,683,379</u>	<u>(523,686)</u>	(2.3)
Deferred inflows of resources	<u>2,387,799</u>	<u>451,052</u>	<u>1,936,747</u>	429.4
Net position:				
Invested in capital assets, net	5,532,195	4,887,300	644,895	13.2
Restricted	8,459,722	9,612,519	(1,152,797)	(12.0)
Unrestricted	<u>(18,754,518)</u>	<u>(18,159,796)</u>	<u>(594,722)</u>	(3.3)
Total net position	<u>\$ (4,762,601)</u>	<u>\$ (3,659,977)</u>	<u>\$ (1,102,624)</u>	(30.1)

Net position invested in capital assets, net is the Library's investment in capital assets such as building improvements, books and holdings, technology and furniture and equipment reduced by accumulated depreciation.

The restricted net position represents the Library's General Fund restricted fund balance of \$2,922,658, Special Aid Fund restricted fund balance of \$2,311,076 and Capital Projects Fund restricted fund balance of \$3,225,988.

The unrestricted net deficit balance of \$18,754,518 represents the Library's net position that is not related to the Library's investment in capital assets or those assets required to be reported as restricted as noted above. The unrestricted net deficit increased by \$594,722 for the fiscal year ended June 30, 2018.

In 1999, the Library's residents authorized bond issues in the total amount of \$11,960,000, for the expansion of the Middle Country Public Library's Centereach and Selden buildings. In 2009, the bonds were refinanced in the amount of \$8,660,000. Under New York State law, the Library is prohibited from issuing serial bonds. As such, the bonds were issued in the name of the Middle Country Central School District (the "District") with the Library's Board of Trustees agreeing to raise the appropriate taxes each year to cover the interest and principal due by the District on the bonds issued. Title to both buildings is in the possession of the District, so no such fixed assets or bonds payable are recognized in the financial statements of the Library.

### **Changes in Net Position**

The Statement of Activities reports the results of the current year's operations and the effect on net position in the accompanying financial statements. A summary of changes in net position from operating results follows in Table A-3.

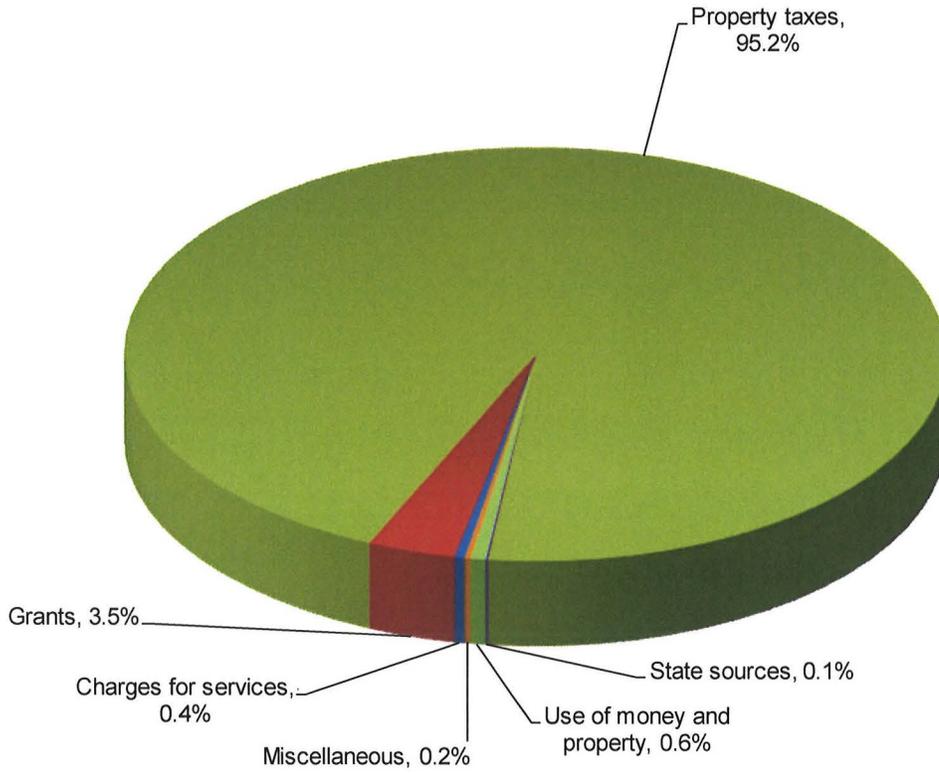
**Table A-3: Changes in Net Position from Operating Results - Governmental Activities**

	<u>06/30/18</u>	<u>06/30/17</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Revenues</b>				
Program revenues:				
Charges for services	\$ 62,543	\$ 77,076	\$ (14,533)	(18.9)
Operating grants	540,522	635,482	(94,960)	(14.9)
General revenues:				
Real property taxes	14,900,782	14,715,690	185,092	1.3
State sources	18,156	18,147	9	0.0
Use of money and property	92,039	62,457	29,582	47.4
Miscellaneous	<u>31,182</u>	<u>41,930</u>	<u>(10,748)</u>	(25.6)
Total revenues	<u>15,645,224</u>	<u>15,550,782</u>	<u>94,442</u>	0.6
<b>Expenses</b>				
Public library services	16,622,848	15,023,725	1,599,123	10.6
Debt service:				
Interest	<u>125,000</u>	<u>155,800</u>	<u>(30,800)</u>	(19.8)
Total expenses	<u>16,747,848</u>	<u>15,179,525</u>	<u>1,568,323</u>	10.3
Increase (decrease) in net position	(1,102,624)	371,257	(1,473,881)	(397.0)
Net position (deficit), beginning of year	(3,659,977)	4,687,012	(8,346,989)	(178.1)
Prior period adjustment, see Note 13	<u>-</u>	<u>(8,718,246)</u>	<u>8,718,246</u>	100.0
Net position (deficit), end of year	<u>\$ (4,762,601)</u>	<u>\$ (3,659,977)</u>	<u>(1,102,624)</u>	(30.1)

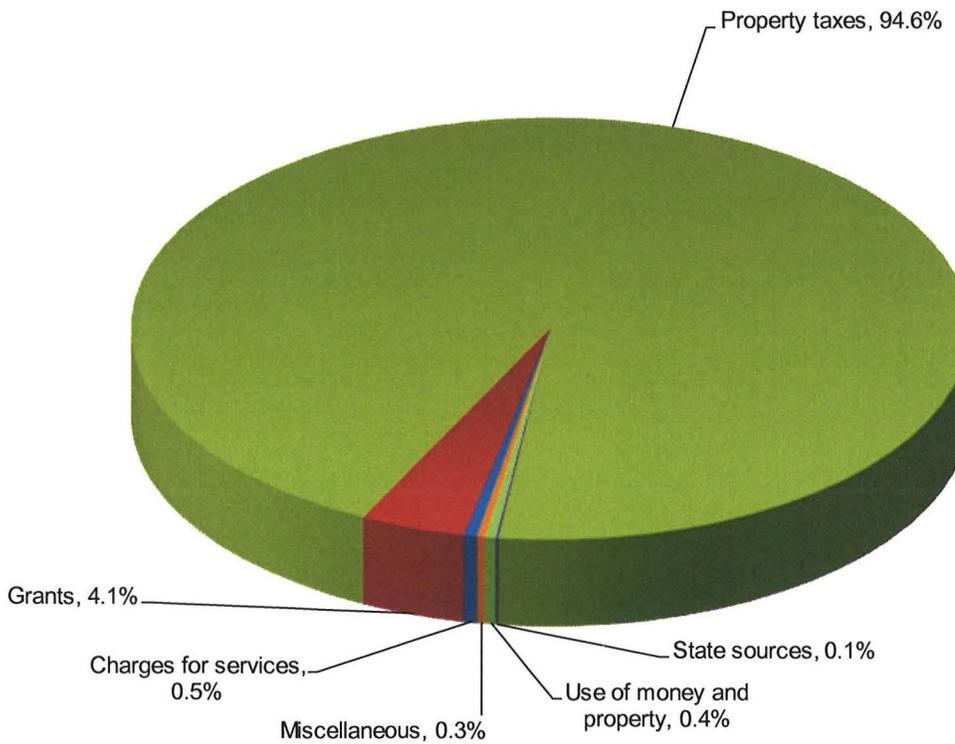
Revenues for the Library's governmental activities totaled \$15,645,224 while total expenses equaled \$16,747,848 which resulted in a decrease in net position for governmental activities of \$1,102,624 for the 2018 fiscal year. The level of expenses increased primarily due to higher salaries and related benefits in fiscal year 2018. The continuation of the Library's sound financial condition can be credited to:

- Continued prudent fiscal policy and oversight;
- Approval of the Library's proposed annual budget; and
- Community and foundation support of the services provided by the Library.

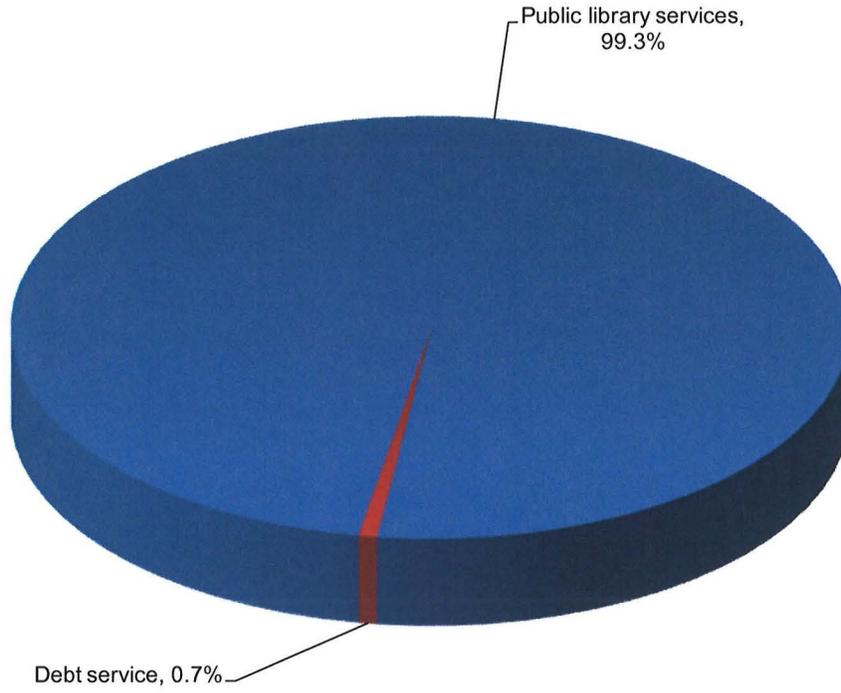
**Table A-4: Sources of Revenues for Fiscal Year 2018**



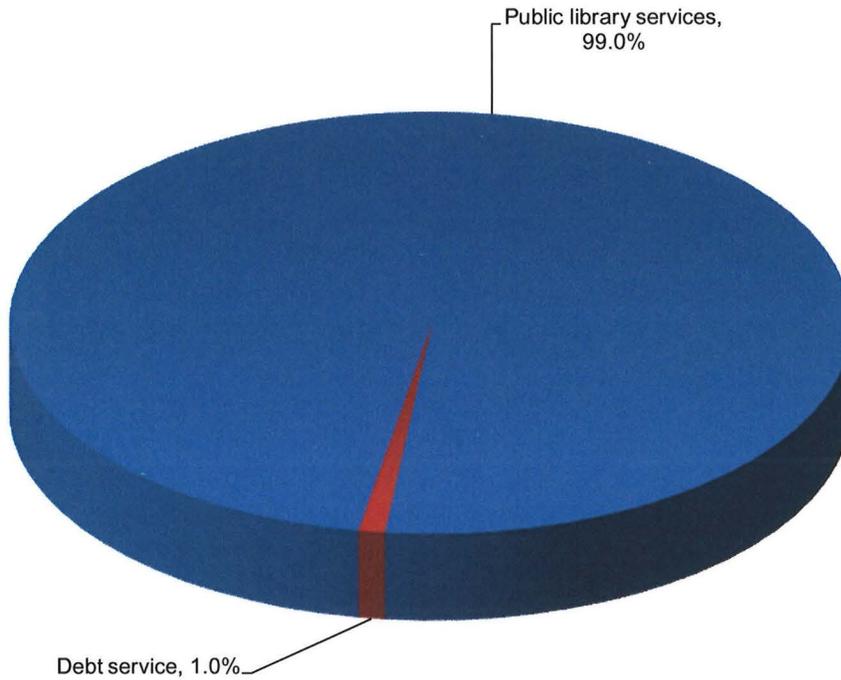
**Table A-5: Sources of Revenues for Fiscal Year 2017**



**Table A-6: Expenses for Fiscal Year 2018**



**Table A-7: Expenses for Fiscal Year 2017**



The Library's net position decreased by \$1,102,624 for the 2018 fiscal year. The Library's total revenues for the year ended June 30, 2018 increased by 0.6 percent, or \$94,442 (See Table A-3). The increase in revenues was the result of an increase in real property taxes for the fiscal year. As indicated on the pie chart (Table A-4), real property tax items accounted for most of the Library's revenue by contributing 95 cents of every dollar raised. The remaining revenues came from operating grants and use of money and property.

### FINANCIAL ANALYSIS OF THE LIBRARY'S FUNDS

Variances between years for the governmental fund financial statements are not the same as variances between years for the entity-wide financial statements. The Library's governmental funds are presented on a current financial resources measurement focus and the modified accrual basis of accounting. Based on this presentation, governmental funds do not include capital assets and long-term debt.

At June 30, 2018, the Library's governmental funds reported a combined fund balance of \$10,970,271, which is a decrease of \$864,689 from June 30, 2017. Fund balances for the Library's governmental funds for the past two years were distributed as follows:

<b>Table A-8: Fund Balances - Governmental Funds</b>				
	<u>06/30/18</u>	<u>06/30/17</u>	<u>\$ Change</u>	<u>% Change</u>
<b>General Fund</b>				
Restricted:				
Retirement Contribution	\$ 1,965,708	\$ 1,930,000	\$ 35,708	1.9
Technology	956,950	1,007,185	(50,235)	(5.0)
Assigned:				
Designated for subsequent years' expenditures	-	400,000	(400,000)	(100.0)
Encumbrances	728,304	611,888	116,416	19.0
Unassigned	<u>1,782,245</u>	<u>1,210,553</u>	<u>571,692</u>	47.2
Total General Fund	<u>5,433,207</u>	<u>5,159,626</u>	<u>273,581</u>	5.3
<b>Special Aid Fund</b>				
Restricted:				
Special Aid Fund	<u>2,311,076</u>	<u>2,195,503</u>	<u>115,573</u>	5.3
Total Special Aid Fund	<u>2,311,076</u>	<u>2,195,503</u>	<u>115,573</u>	5.3
<b>Capital Projects Fund</b>				
Restricted:				
Capital Projects Fund	<u>3,225,988</u>	<u>4,479,831</u>	<u>(1,253,843)</u>	(28.0)
Total Capital Projects Fund	<u>3,225,988</u>	<u>4,479,831</u>	<u>(1,253,843)</u>	(28.0)
Total fund balance	<u>\$ 10,970,271</u>	<u>\$ 11,834,960</u>	<u>\$ (864,689)</u>	(7.3)

At June 30, 2018, the Library's unassigned fund balance was \$1,782,245. The following is a reconciliation of the General Fund's unassigned fund balance for the year ended June 30, 2018.

Unassigned fund balance, beginning of year	\$ 1,210,553
Add:	
Prior-year appropriated fund balance	400,000
Prior-year encumbrances	611,888
Board approved usage Technology Reserve	50,235
Net change in fund balance	273,581
Less:	
Current-year encumbrances	(728,304)
Transfer to retirement reserve	(35,708)
	<hr/>
Unassigned fund balance, end of year	<u>\$ 1,782,245</u>

### **General Fund Budgetary Highlights**

Reference is made to the supplementary schedule on page 38 which presents original and revised budget amounts, as well as actual results for the Library's General Fund.

- Actual revenues were higher than the final budgeted revenues by approximately \$112,000.
- Actual expenditures were approximately \$496,000 less than the final budget (not including interfund transfers) primarily due to lower than anticipated costs in salaries and employee benefits.

### **CAPITAL ASSET AND DEBT ADMINISTRATION**

#### **Capital Assets**

By the end of fiscal 2018, the Library had invested in a broad range of capital assets including building improvements, books, equipment and technology. More detailed information about capital assets can be found in the Notes to the Financial Statements.

	<u>06/30/18</u>	<u>06/30/17</u>	<u>\$ Change</u>	<u>% Change</u>
Building improvements	\$ 776,067	\$ 635,236	\$ 140,831	22.2
Books and other holdings	3,859,032	3,845,127	13,905	0.4
Furniture and equipment	<u>897,096</u>	<u>406,937</u>	<u>490,159</u>	120.5
Totals	<u>\$ 5,532,195</u>	<u>\$ 4,887,300</u>	<u>\$ 644,895</u>	13.2

## **Long-Term Debt**

At year-end, the Library had no long-term debt outstanding, as New York State law prohibits libraries from issuing serial bonds; however, the Middle Country Central School District (the "District"), in 1999, by authorization of the Library's voters, issued \$11,960,000, in serial bonds for the expansion of the Middle Country Public District's Centereach and Selden buildings. Bonds were subsequently issued on May 15, 2001. In 2009, the 1999 bonds were refinanced in the amount of \$8,660,000. The bonds are in the name of the District with the Library's Board of Trustees agreeing to raise the appropriate taxes each year to cover the interest and principal due by the District on the issued bonds. As of June 30, 2018, there is outstanding principal due in the amount of \$1,705,000. More detailed information about the Library's long-term debt is presented in the Notes to the Financial Statements.

## **FACTORS BEARING ON THE LIBRARY'S FUTURE**

- U.S. generally accepted accounting principles require that the Library recognize and report postemployment benefit expenditures in its entity-wide financial statements, and recommend a portion of these liabilities be funded once the authorities have established trust funds for that purpose. The Library's unfunded postemployment benefit obligation has been determined to be approximately \$20 million. Funding of this liability will place a greater demand on the community in the future.
- In June 2011, the New York State Legislature enacted Chapter 97, Laws of 2011 Real Property Tax Levy Cap and Mandate Relief Provisions. For fiscal years beginning in 2012 through at least June 15, 2020, growth in the property tax levy (the total amount to be raised through property taxes charged on a municipality's taxable assessed value of property) will be capped at 2 percent or the rate of inflation (but not less than 1 percent), whichever is less, with some exceptions. Local governments can exceed the tax levy limit by a 60% vote of the governing body, or by local law.

## **CONTACTING THE LIBRARY'S FINANCIAL MANAGEMENT**

This financial report is designed to provide the Library's citizens, taxpayers, customers, investors and creditors with a general overview of the Library's finances and to demonstrate the Library's accountability for the money it receives. If you have questions about this report or need additional financial information, contact:

Middle Country Public Library  
Sophia Serlis-McPhillips, Director  
101 Eastwood Boulevard  
Centereach, New York 11720  
(631) 585-9393

**MIDDLE COUNTRY PUBLIC LIBRARY**  
**STATEMENT OF NET POSITION**  
**JUNE 30, 2018**

**ASSETS**

Current assets:	
Cash	\$ 12,241,451
Accounts receivable	34,829
Noncurrent assets:	
Capital assets, net of accumulated depreciation of \$10,046,493	5,532,195
Total assets	17,808,475

**DEFERRED OUTFLOWS OF RESOURCES**

Pension related	1,976,416
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**LIABILITIES**

Current liabilities:	
Accounts payable	101,073
Noncurrent liabilities, due within one year:	
Due to employees' retirement system	208,445
Noncurrent liabilities, due after one year:	
Postemployment benefits	20,141,502
Compensated absences	996,491
Proportionate share of net pension liability	712,182
Total liabilities	22,159,693

**DEFERRED INFLOWS OF RESOURCES**

Pension related	2,387,799
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**NET POSITION**

Invested in capital assets	5,532,195
Restricted:	
Retirement Contribution	1,965,708
Technology	956,950
Special Aid Fund	2,311,076
Capital Projects Fund	3,225,988
Unrestricted	(18,754,518)
Total net position	\$ (4,762,601)

The accompanying notes to financial statements are an  
integral part of this statement.

**MIDDLE COUNTRY PUBLIC LIBRARY**  
**STATEMENT OF ACTIVITIES AND CHANGE IN NET POSITION**  
**FOR THE YEAR ENDED JUNE 30, 2018**

		Program Revenues		Net (Expense) Revenue and Change in Net Assets
	Expenses	Charges for Services	Operating Grants	
Functions and programs:				
Public library services	\$ 16,622,848	\$ 62,543	\$ 540,522	\$ (16,019,783)
Debt service:				
Interest	125,000	-	-	(125,000)
Total functions and programs	\$ 16,747,848	\$ 62,543	\$ 540,522	(16,144,783)
General revenues:				
Real property taxes				14,900,782
State sources				18,156
Use of money and property				92,039
Miscellaneous				31,182
Total general revenues				15,042,159
Change in net position				(1,102,624)
Total net position, beginning of year, as restated (see Note 13)				(3,659,977)
Total net position, end of year				\$ (4,762,601)

The accompanying notes to financial statements are an  
integral part of this statement.

**MIDDLE COUNTRY PUBLIC LIBRARY**  
**BALANCE SHEET - GOVERNMENTAL FUNDS**  
**JUNE 30, 2018**

	<u>General</u>	<u>Special Aid</u>	<u>Capital Projects</u>	<u>Total Governmental Funds</u>
<b>ASSETS</b>				
Cash	\$ 6,728,648	\$ 2,286,815	\$ 3,225,988	\$ 12,241,451
Accounts receivable	9,531	25,298	-	34,829
Total assets	<u>\$ 6,738,179</u>	<u>\$ 2,312,113</u>	<u>\$ 3,225,988</u>	<u>\$ 12,276,280</u>
<b>LIABILITIES</b>				
Payables:				
Accounts payable	\$ 100,036	\$ 1,037	\$ -	\$ 101,073
Due to employees' retirement system	208,445	-	-	208,445
Compensated absences	996,491	-	-	996,491
Total liabilities	<u>1,304,972</u>	<u>1,037</u>	<u>-</u>	<u>1,306,009</u>
<b>FUND BALANCE</b>				
Restricted	2,922,658	2,311,076	3,225,988	8,459,722
Assigned	728,304	-	-	728,304
Unassigned	1,782,245	-	-	1,782,245
Total fund balance	<u>5,433,207</u>	<u>2,311,076</u>	<u>3,225,988</u>	<u>10,970,271</u>
Total liabilities and fund balance	<u>\$ 6,738,179</u>	<u>\$ 2,312,113</u>	<u>\$ 3,225,988</u>	<u>\$ 12,276,280</u>

The accompanying notes to financial statements are an  
integral part of this statement.

**MIDDLE COUNTRY PUBLIC LIBRARY**  
**RECONCILIATION OF GOVERNMENTAL FUNDS BALANCE SHEET**  
**TO THE STATEMENT OF NET POSITION**  
**JUNE 30, 2018**

Total Fund Balance - Governmental Funds		\$ 10,970,271
<p>Amounts reported for governmental activities in the Statement of Net Position are different due to the following:</p>		
<p>Capital assets less accumulated depreciation are included in the Statement of Net Position:</p>		
<p>Capital assets:</p>		
Depreciable	\$ 15,578,688	
Accumulated depreciation	<u>(10,046,493)</u>	5,532,195
<p>Long-term liabilities applicable to the Library's governmental activities are not due and payable in the current period and accordingly are not reported in the governmental fund financial statements. However, these liabilities are included in the Statement of Net Position:</p>		
Other postemployment benefits		(20,141,502)
<p>Pension related items are not reported in the fund financial statements since they are not related to current financial resources. The pension related items included in the governmental activities consist of the following:</p>		
Proportionate share of the net pension liability	(712,182)	
Deferred outflows of resources	1,976,416	
Deferred inflows of resources	<u>(2,387,799)</u>	<u>(1,123,565)</u>
Net Position - Governmental Activities		<u>\$ (4,762,601)</u>

The accompanying notes to financial statements are an integral part of this statement.

**MIDDLE COUNTRY PUBLIC LIBRARY**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2018**

	<u>General</u>	<u>Special Aid</u>	<u>Capital Projects</u>	<u>Total Governmental Funds</u>
<b>REVENUES</b>				
Real property taxes	\$ 14,900,782	\$ -	\$ -	\$ 14,900,782
Charges for services	62,543	-	-	62,543
Use of money and property	92,039	-	-	92,039
Miscellaneous	31,182	-	-	31,182
Local sources	-	540,522	-	540,522
State sources	18,156	-	-	18,156
Total revenues	<u>15,104,702</u>	<u>540,522</u>	<u>-</u>	<u>15,645,224</u>
<b>EXPENDITURES</b>				
Salaries	6,447,338	242,689	-	6,690,027
Employee benefits	2,758,724	57,403	-	2,816,127
Library materials	1,485,244	-	-	1,485,244
Operating expenses	1,857,372	-	-	1,857,372
Computer and software services	262,443	-	-	262,443
Home and community services	-	124,857	-	124,857
Debt service:				
Principal	795,000	-	-	795,000
Interest	125,000	-	-	125,000
Capital outlay	-	-	2,353,843	2,353,843
Total expenditures	<u>13,731,121</u>	<u>424,949</u>	<u>2,353,843</u>	<u>16,509,913</u>
Excess (deficiency) of revenues over (under) expenditures	<u>1,373,581</u>	<u>115,573</u>	<u>(2,353,843)</u>	<u>(864,689)</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	-	-	1,100,000	1,100,000
Transfers out	(1,100,000)	-	-	(1,100,000)
Total other financing sources (uses)	<u>(1,100,000)</u>	<u>-</u>	<u>1,100,000</u>	<u>-</u>
Change in fund balance	273,581	115,573	(1,253,843)	(864,689)
Fund balance, beginning of year	<u>5,159,626</u>	<u>2,195,503</u>	<u>4,479,831</u>	<u>11,834,960</u>
Fund balance, end of year	<u>\$ 5,433,207</u>	<u>\$ 2,311,076</u>	<u>\$ 3,225,988</u>	<u>\$ 10,970,271</u>

The accompanying notes to financial statements are an  
integral part of this statement.

**MIDDLE COUNTRY PUBLIC LIBRARY**  
**RECONCILIATION OF GOVERNMENTAL FUNDS STATEMENT**  
**OF REVENUES, EXPENDITURES AND CHANGES IN**  
**FUND BALANCE TO THE STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2018**

Net Change in Fund Balance - Governmental Funds \$ (864,689)

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. Depreciation and net capital deletions in the current period are:

Capital outlay	\$ 2,101,412	
Depreciation expense	<u>(1,456,517)</u>	644,895

Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds:

Other postemployment benefits	(922,155)
-------------------------------	-----------

Decrease in the proportionate share of net pension liability reported in the Statement of Activities does not require the use of current financial resources and therefore is not reported as expenditures in the governmental funds.

39,325

Net Change in Net Position - Governmental Activities

\$ (1,102,624)

The accompanying notes to financial statements are an integral part of this statement.

**MIDDLE COUNTRY PUBLIC LIBRARY**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2018**

**1. SUMMARY OF CERTAIN SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the Middle Country Public Library (the "Library") have been prepared in conformity with generally accepted accounting principles ("GAAP") as applied to government units. Those principles are prescribed by the Governmental Accounting Standards Board ("GASB"), which is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. Significant accounting principles and policies utilized by the Library are described below:

**A. Reporting entity**

The reporting entity of the Library is based upon criteria set forth by GASB. The financial reporting entity consists of the primary government, organizations for which the primary government is financially accountable, and other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

The accompanying financial statements present the activities of the Library. The Library is not a component unit of another reporting entity. The decision to include a potential component unit in the Library's reporting entity is based on several criteria including legal standing, fiscal dependency, and financial accountability. Based on the application of these criteria, there are no component units included in the Library's financial statements.

**B. Basis of presentation**

**1. Entity-wide financial statements**

The Statement of Net Position and the Statement of Activities present financial information about the Library's governmental activities. These statements include the financial activities of the overall government in its entirety. Eliminations have been made to minimize the double counting of internal transactions. Governmental activities generally are financed through taxes, State aid, intergovernmental revenues, and other exchange and nonexchange transactions. Operating grants include operating-specific and discretionary (either operating or capital) grants.

The Statement of Activities presents a comparison between program expenses and revenues for each function of the Library's governmental activities. Direct expenses are those that are specifically associated with and are clearly identifiable to a particular function. Indirect expenses, principally employee benefits, are allocated to functional areas in proportion to the payroll expended for those areas. Program revenues include charges paid by the recipients of goods or services offered by the programs, and grants and contributions that are restricted to meeting the operational requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

## 2. Fund statements

The fund statements provide information about the Library's funds. Separate statements for each fund category are presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column.

The Library reports the following governmental funds:

General Fund: This is the Library's primary operating fund. It accounts for all financial transactions that are not required to be accounted for in another fund.

Special Revenue Funds: These funds account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. Special revenue funds include the following:

Special Aid Fund: This fund accounts for the proceeds of specific revenue sources, such as federal and State grants, that are legally restricted to expenditures for specified purposes. These legal restrictions may be imposed either by governments that provide the funds, or by outside parties.

Capital Projects Fund: This fund accounts for the financial resources used for acquisition, construction, or major repair of capital facilities.

### C. Measurement focus and basis of accounting

The entity-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash transaction takes place. Nonexchange transactions, in which the Library gives or receives value without directly receiving or giving equal value in exchange, include property taxes, grants and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

The fund statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The Library considers all revenues reported in the governmental funds to be available if the revenues are collected within a reasonable period of time after the end of the fiscal year, except for real property taxes, which are considered to be available if they are collected within 60 days after the end of the fiscal year.

Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

D. Property taxes

The Library receives its property taxes from the Middle Country Central School Library (the "Library"). The Library distributes the portion of taxes collected to the Library on a quarterly basis.

Real property taxes are levied annually by the Library no later than October 1 and become a lien on December 1. Taxes are collected during the period December 1 to June 1. Uncollected real property taxes are subsequently enforced by the County in which the Library is located.

E. Restricted resources

When an expense is incurred for purposes for which both restricted and unrestricted net position are available, the Library's policy concerning which to apply first varies with the intended use, and with associated legal requirements, many of which are described elsewhere in these Notes.

F. Interfund transactions

The operations of the Library include transactions between funds. These transactions may be temporary in nature, such as with interfund borrowings. The Library typically loans resources between funds for the purpose of providing cash flow. These interfund receivables and payables are expected to be repaid within one year. Permanent transfers of funds include the transfer of expenditures and revenues to provide financing or other services.

In the entity-wide statements, the amounts reported on the Statement of Net Position for interfund receivables and payables represent amounts due between different fund types. Eliminations have been made for all interfund receivables and payables between the funds.

The governmental funds report all interfund transactions as originally recorded. Interfund receivables and payables may be netted on the accompanying governmental funds Balance Sheet when it is the Library's practice to settle these amounts at a net balance based upon the right of legal offset.

Refer to Note 9 for a detailed disclosure by individual fund for interfund receivables, payables, revenues and expenditures activity.

G. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amount of assets, deferred outflows of resources, liabilities, and deferred inflows of resources, and disclosure of contingent assets and liabilities at the date of the financial statements and the reported revenues and expenses during the reporting period. Actual results could differ from those estimates. Estimates and assumptions are made in a variety of areas, including computation of encumbrances, compensated absences, potential contingent liabilities, useful lives of long-lived assets, the proportionate share of net pension assets and liabilities, and the total OPEB liability.

H Cash and investments

The Library's cash and cash equivalents consist of cash on hand, demand deposits, and short-term investments with original maturities of three months or less from date of acquisition.

New York State law governs the Library's investment policies. Resources must be deposited in FDIC-insured commercial banks or trust companies located within the State. Permissible investments include obligations of the United States Treasury, United States Agencies, repurchase agreements and obligations of New York State or its localities.

Collateral is required for demand and time deposits and certificates of deposit not covered by FDIC insurance. Obligations that may be pledged as collateral are obligations of the United States and its agencies and obligations of the State and its municipalities and school districts.

Investments are stated at fair value.

I. Accounts receivable

Accounts receivable are shown gross, with uncollectible amounts recognized under the direct write-off method. No allowance for uncollectible accounts has been provided since it is believed that such allowance would not be material.

J. Inventories and prepaid items

Purchases of inventoriable items are recorded as expenditures at the time of purchase, and are considered immaterial in amount.

Prepaid items represent payments made by the Library for which benefits extend beyond year-end. These payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in the entity-wide financial statements. These items are reported as assets on the Statement of Net Position or Balance Sheet using the consumption method. A current asset for the prepaid amounts is recorded at the time of purchase and an expenditure is reported in the year the goods or services are consumed.

K. Capital assets

Capital assets are reported at actual cost. Donated assets are reported at estimated fair market value at the time received. Capitalization thresholds (the dollar value above which asset acquisitions are added to the capital asset accounts), depreciation methods, and estimated useful lives of capital assets reported in the entity-wide statements are as follows:

	<u>Capitalization Threshold</u>	<u>Estimated Useful Life</u>
Building improvements	\$ 10,000	40 years
Books and holdings	500	10 years
Furniture and equipment	500	5-20 years

Certain infrastructure capital assets are accounted for using the modified approach permitted for eligible assets under GASB guidelines. The modified approach requires that an asset management system be established which assures that an expenditure amount sufficient to preserve the assets in good condition for proper and efficient functioning is budgeted each year in lieu of depreciation. Accordingly, all expenditures made for those assets, other than additions and improvements that increase capacity or efficiency, are charged to expense in the period incurred instead of calculating depreciation. The Library is required to conduct a condition assessment of these assets at least once every three years.

L. Deferred outflows of resources

In addition to assets, the Statement of Net Position or Balance Sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Library has three items that qualify for reporting in this category. The first item is related to pensions reported in the Statement of Net Position. This represents the effect of the net change in the Library's proportion of the collective net pension asset or liability and difference during the measurement period between the Library's contributions and its proportion share of total contributions to the pension systems not included in pension expense. The second item is the Library contributions to the pension system (NYSERS) and OPEB subsequent to the measurement date. The third item relates to OPEB reporting in the Statement of Net Position. This represents the effect of the net change in the actual and expected experience.

M. Deferred inflows of resources

In addition to liabilities, the Statement of Net Position or Balance Sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position or fund balance that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Library has four items that qualify for reporting in this category. First arises only under a modified accrual basis of accounting and is reported as unavailable revenue - property taxes. The second item is related to pensions reported in the Statement of Net Position. This represents the effect of the net change in the Library's proportion of the collective net pension asset or liability (NYSERS) and difference during the measurement periods between the Library's contributions and its proportion share of total contributions to the pension systems not included in pension expense. The third item is revenues from grants received that have met all other eligibility requirements except those related to time restrictions. The fourth item is related to OPEB reported in the Statement of Net Position. This represents the effect of the net changes of assumptions or other inputs.

N. Unearned revenue

The Library reports unearned revenue on its Statement of Net Position and its Balance Sheet. Unearned revenue arises when resources are received by the Library before it has legal claim to them, as when grant monies are received prior to incurrence of qualifying expenditures. In subsequent periods, when the Library has legal claim to resources, the liability for unearned revenue is removed and revenue is recognized.

O. Vested employee benefits - compensated absences

Compensated absences consist of unpaid accumulated annual sick leave and vacation for full-time Library employees.

Sick leave eligibility and accumulation is specified in Board policies, and in individual employment contracts. Upon retirement, resignation or death, employees may contractually receive a payment based on unused accumulated sick leave and vacation.

Full-time Library employees are granted vacation in varying amounts, based primarily on service, position and Board policy. Some earned benefits may be forfeited if not taken within specified time periods.

Consistent with GASB Pronouncements, the liability has been calculated using the vesting/termination method and an accrual for that liability is included in the financial statements. The compensated absences liability for full-time employees is calculated based on the pay rates in effect at year-end.

P. Other benefits

Library employees participate in the New York State Employees' Retirement System.

In addition to providing pension benefits, the Library provides postemployment health insurance coverage and survivor benefits to retired full-time employees and their families in accordance with the provisions of employment contracts in effect at the time of retirement. The Library's full-time employees may become eligible for these benefits if they reach normal retirement age while working for the Library. Health care benefits are provided through plans whose premiums are based on the benefits paid during the year. The cost of providing post-retirement benefits is shared between the Library and, depending on the employment contract, the retired employee. The Library recognizes the cost of providing health insurance by recording its share of insurance premiums as an expenditure.

Q. Accrued liabilities and long-term obligations

Payables, accrued liabilities and long-term obligations are reported in the entity-wide financial statements. In the governmental funds, payables and accrued liabilities are paid in a timely manner and in full from current financial resources. Claims and judgments and other postemployment benefits payable that will be paid from governmental funds, are reported as a liability in the funds financial statements only to the extent they are due for payment in the current year.

Long-term obligations represent the Library's future obligations or future economic outflows. The liabilities are reported as due in one year or due within more than one year in the Statement of Net Position.

R. Equity classifications

Entity-wide statements

In the entity-wide statements there are three classes of net position:

Net investment in capital assets - Consists of capital assets (cost less accumulated depreciation) reduced by outstanding balances of related debt obligations from the acquisition, constructions or improvements of those assets.

Restricted net position - Reports net position when constraints placed on the assets or deferred outflows of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or imposed by law through constitutional provisions or enabling legislation.

Unrestricted net position - Reports the balance of net position that does not meet the definition of the above two classifications and is deemed to be available for general use by the Library.

### Funds statements

In the fund basis statements, there are five classifications of fund balance:

1. Nonspendable - Includes amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact. The Library has no nonspendable fund balance as of June 30, 2018.
2. Restricted - Includes amounts with constraints placed on the use of resources either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or imposed by law through constitutional provisions or enabling legislation. All encumbrances of funds other than the General Fund are classified as restricted fund balance. The Library has established the following restricted fund balances:

#### Reserve for Retirement Contribution

Reserve for Retirement Contribution is used for the purpose of financing retirement contributions.

#### Reserve for Technology

Reserve for Technology is used to pay for updating technology.

3. Committed - Includes amounts that can only be used for the specific purposes pursuant to constraints imposed by a formal action of the entity's highest level of decision-making authority, i.e. the Board of Trustees. The Library has no committed fund balance as of June 30, 2018.
4. Assigned - Includes amounts that are constrained by the Library's intent to be used for specific purposes, but are neither restricted nor committed. The purpose of the assignment must be narrower than the purpose of the General Fund. Encumbrances of the General Fund totaling \$728,304 are classified as Assigned Fund Balance in the General Fund.
5. Unassigned - Includes all other General Fund net position that does not meet the definition of the above four classifications and is deemed to be available for general use by the Library.

	General	Special Aid	Capital Projects	Total Governmental Funds
Restricted:				
Retirement Contribution	\$ 1,965,708	\$ -	\$ -	\$ 1,965,708
Technology	956,950	-	-	956,950
Special Aid Fund	-	2,311,076	-	2,311,076
Capital Projects Fund	-	-	3,225,988	3,225,988
Total restricted	<u>2,922,658</u>	<u>2,311,076</u>	<u>3,225,988</u>	<u>8,459,722</u>
Assigned:				
Encumbrances	<u>728,304</u>	-	-	<u>728,304</u>
Total assigned	<u>728,304</u>	-	-	<u>728,304</u>
Unassigned	<u>1,782,245</u>	-	-	<u>1,782,245</u>
Total	<u>\$ 5,433,207</u>	<u>\$ 2,311,076</u>	<u>\$ 3,225,988</u>	<u>\$ 10,970,271</u>

### Order of use of fund balance

The Library's policy is to apply expenditures against nonspendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance at the end of the fiscal year. For all funds, nonspendable fund balances are determined first and then restricted fund balances for specific purposes are determined. Any remaining fund balance amounts for funds other than the General Fund are classified as restricted fund balance. In the General Fund, committed fund balance is determined next and then assigned. The remaining amounts are reported as unassigned. Assignments of fund balance cannot cause a negative unassigned fund balance.

## **2. EXPLANATION OF CERTAIN DIFFERENCES BETWEEN FUNDS STATEMENTS AND ENTITY-WIDE STATEMENTS**

Due to the differences in the measurement focus and basis of accounting used in the funds statements and the entity-wide statements, certain financial transactions are treated differently. The basic financial statements contain a full reconciliation of these items. The differences result primarily from the economic focus of the Statement of Activities, compared with the current financial resources focus of the governmental funds.

### **A. Total fund balances of governmental funds vs. net position of governmental activities**

Total fund balances of the Library's governmental funds differ from "net position" of governmental activities reported in the Statement of Net Position. This difference primarily results from the long-term economic focus of the Statement of Net Position versus the solely current financial resources focus of the governmental funds Balance Sheets, as applied to the reporting of capital assets and long-term liabilities, including pensions.

### **B. Statement of Revenues, Expenditures and Changes in Fund Balance vs. Statement of Activities**

Differences between the funds Statement of Revenues, Expenditures and Changes in Fund Balance and the Statement of Activities fall into one of five broad categories as follows:

1. Long-term revenue/expense differences

Long-term revenue differences arise because governmental funds report revenues only when they are considered “available”, whereas the Statement of Activities reports revenues when earned. Differences in long-term expenses arise because governmental funds report on a modified accrual basis, whereas the accrual basis of accounting is used on the Statement of Activities.

2. Capital related differences

Capital related differences include the difference between proceeds from the sale of capital assets reported on fund statements and the gain or loss on the sale of assets as reported on the Statement of Activities, and the difference between recording an expenditure for the purchase of capital items in the fund statements and depreciation expense on those items as recorded in the Statement of Activities.

3. Long-term debt transaction differences

Long-term debt transaction differences occur because both interest and principal payments are recorded as expenditures in the governmental fund statements, whereas interest payments are recorded in the Statement of Activities as incurred, and principal payments are recorded as a reduction of liabilities in the Statement of Net Position.

4. Pension differences

Pension differences occur as a result of changes in the Library’s proportion of the collective net pension asset/liability and differences between the Library’s contributions and its proportionate share of the total contributions to the pension systems.

5. OPEB differences

OPEB differences occur as a result of changes in the Library’s total OPEB liability and differences between the Library’s contributions and OPEB expense.

3. **NEW ACCOUNTING STANDARDS**

For the fiscal year ended June 30, 2018, the Library implemented GASB Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions. The implementation of this statement had no impact on the governmental fund statements. The statement requires governments to report Other Postemployment Benefits (“OPEB”) liabilities, OPEB expenses, deferred outflow of resources and deferred inflow of resources related to OPEB. The implementation resulted in a restatement of the Library’s beginning net position balance as required by the Statement. See Note 12 for financial statement impact of the implementation of this statement.

**4. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY**

Budgets

The Library administration prepares a proposed budget for approval by the Board of Trustees for the following governmental funds for which legal (appropriated) budgets are adopted:

The voters approved the Library's proposed appropriation budget for the General Fund.

Appropriations established by the adoption of the budget constitute a limitation on expenditures (and encumbrances) that may be incurred. Appropriations lapse at the end of the fiscal year unless expended or encumbered. Encumbrances will lapse if not expended in the subsequent year. Appropriations authorized for the current year are increased by the planned use of specific reserves, and budget amendments approved by the Board as a result of selected new revenue sources not included in the original budget (when permitted by law). These supplemental appropriations may occur subject to legal restrictions, if the Board approves them because of a need that exists which was not determined at the time the budget was adopted. The following supplemental appropriation occurred during the year:

Board approved usage of technology reserve	\$ <u>50,235</u>
--	------------------

Budgets are adopted annually on a basis consistent with GAAP. Appropriations authorized for the year are increased by the amount of encumbrances carried forward from the prior year.

Encumbrances

Encumbrance accounting is used for budget control and monitoring purposes and is reported as a part of the governmental funds. Under this method, purchase orders, contracts and other commitments for the expenditure of monies are recorded to reserve applicable appropriations. Outstanding encumbrances as of year-end are presented as reservations of fund balance and do not represent expenditures or liabilities. These commitments will be honored in the subsequent period. Related expenditures are recognized at the time the liability is incurred or the commitment is paid.

**5. CASH – CUSTODIAL CREDIT, CONCENTRATION OF CREDIT, INTEREST RATE AND FOREIGN CURRENCY RISKS**

Custodial credit risk is the risk that, in the event of a bank failure, the Library's deposits may not be returned to it. While the Library does not have a specific policy for custodial credit risk, New York State statutes govern the Library's investment policies, as discussed previously in these Notes.

The Library's aggregate bank balances (disclosed in the financial statements), included balances not covered by depository insurance at year-end, collateralized as follows:

Uncollateralized	\$ -
Collateralized with securities held by the pledging financial institution, or its trust department or agent, but not in the Library's name	\$13,608,917

## 6. CAPITAL ASSETS

Capital asset balances and activity for the year ended June 30, 2018 were as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions/ Reclassifications</u>	<u>Ending Balance</u>
Governmental activities:				
Capital assets that are depreciated:				
Building improvements	\$ 1,371,981	\$ 269,265	\$ -	\$ 1,641,246
Books and other holdings	10,090,848	1,136,655	(944,225)	10,283,278
Furniture and equipment	3,417,473	695,492	(458,801)	3,654,164
<b>Total depreciable assets</b>	<b>14,880,302</b>	<b>2,101,412</b>	<b>(1,403,026)</b>	<b>15,578,688</b>
Less accumulated depreciation:				
Building improvements	736,745	128,434	-	865,179
Books and other holdings	6,245,721	1,122,750	(944,225)	6,424,246
Furniture and equipment	3,010,536	205,333	(458,801)	2,757,068
<b>Total accumulated depreciation</b>	<b>9,993,002</b>	<b>1,456,517</b>	<b>(1,403,026)</b>	<b>10,046,493</b>
<b>Total capital assets, net</b>	<b>\$ 4,887,300</b>	<b>\$ 644,895</b>	<b>\$ -</b>	<b>\$ 5,532,195</b>

## 7. LONG-TERM DEBT OBLIGATIONS

In 1999, the Library's residents authorized a bond issue in the amount of \$11,960,000 for the expansion of the Middle Country Public Library's Centereach and Selden buildings. Bonds were subsequently issued on May 15, 2001 at interest rates between 4.70 and 5.00 percent. In 2009, the 1999 bonds were refinanced in the amount of \$8,660,000 with interest rates between 2.00 to 5.00 percent. Under New York State law, the Library is prohibited from issuing serial bonds. As such, the bonds were issued in the name of the Middle Country Central School District (the "District") with the Library's Board of Trustees agreeing to raise the appropriate taxes each year to cover the interest and principal due by the District on the bonds issued. Title to both buildings are in the possession of the District, so no fixed assets or bonds payable are recognized in the financial statements of the Library. However, for information purposes only, the following disclosures are provided.

Bonded indebtedness is comprised of the following:

	<u>Issue Date</u>	<u>Final Maturity</u>	<u>Interest Rates</u>	<u>Outstanding at June 30, 2018</u>
Serial Bonds	05/15/09	05/15/20	2.0-5.0%	<u>\$ 1,705,000</u>

The following is a summary of the maturity of the bonds:

<u>Fiscal Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 835,000	\$ 85,250	\$ 920,250
2020	870,000	43,500	913,500
<b>Total</b>	<b>\$ 1,705,000</b>	<b>\$ 128,750</b>	<b>\$ 1,833,750</b>

## 8. PENSION PLANS

### General information

The Library participates in the New York State and Local Employees' Retirement System ("NYSERS"). This is a cost-sharing, multiple employer public employee retirement systems. The System offers a wide range of plans and benefits, which are related to years of service and final average salary, vesting of retirement benefits, death, and disability.

### Provisions and administration

NYSERS provides retirement benefits as well as death and disability benefits. The net position of the System is held in the New York State Common Retirement Fund (the "Fund"), which was established to hold all net assets and record changes in plan net position allocated to the System. The Comptroller of the State of New York serves as the trustee of the Fund and is the administrative head of the System. NYSRSSL governs obligations of employers and employees to contribute, and benefits to employees. Once a public employer elects to participate in the System, the election is irrevocable. The New York State Constitution provides that pension membership is a contractual relationship and plan benefits cannot be diminished or impaired. Benefits can be changed for future members only by enactment of a State statute. The Library also participates in the Public Employees' Group Life Insurance Plan ("GLIP"), which provides death benefits in the form of life insurance. The System is included in the State's financial report as a pension trust fund. NYSERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to NYSERS, Office of the State Comptroller, 110 State Street, Albany, New York 12244 or by referring to the ERS Comprehensive Annual Report, which can be found at [www.osc.state.ny.us/retire/publications/index.php](http://www.osc.state.ny.us/retire/publications/index.php).

### Funding policies

The System is noncontributory except for employees who joined after July 27, 1976, who contribute 3 percent of their salary for the first ten years of membership, and employees who joined on or after January 1, 2010 who generally contribute 3.0% to 3.5% of their salary for their entire length of service. In addition, employee contribution rates under NYSERS tier VI vary based on a sliding salary scale. The Comptroller annually certifies the actuarially determined rates expressly used in computing the employers' contributions for the NYSERS' fiscal year ended March 31. The Library paid 100% of the required contributions as billed by NYSERS for the current year and each of the two preceding years.

The Library share of the required contributions, based on covered payroll for the current year and two preceding years were equal to 100% of the contributions required, and were as follows:

2018	\$	838,171
2017		814,581
2016		920,239

Pension liabilities, pension expense, deferred outflows of resources and deferred inflows of resources related to pensions

At June 30, 2018, the Library reported a liability of \$712,182, for its proportionate share of the net pension liability. The net pension liability was measured as of March 31, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of April 1, 2017. Update procedures were used to roll forward the pension liability to March 31, 2018. The Library's proportion of the net pension liability was based on a projection of the Library's long-term share of contributions to the pension plan relative to the projected contributions of all participating members, actuarially determined.

At June 30, 2018, the Library's proportion was 0.0220664%.

For the year ended June 30, 2018, the Library recognized pension expense of \$805,080. At June 30, 2018, the Library's reported deferred outflows and inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected experience and actual experience	\$ 254,012	\$ 209,906
Changes in assumptions	472,236	-
Net difference between projected and actual earnings on pension plan investments	1,034,389	2,041,779
Changes in proportion and differences between the Library's contributions and proportionate share of contributions	7,334	136,114
Employer contributions made subsequent to the measurement date	208,445	-
Total	<u>\$ 1,976,416</u>	<u>\$ 2,387,799</u>

Deferred outflows of resources related to pensions resulting from Library contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

For the year ended:		
2019	\$	96,545
2020		81,490
2021		(544,828)
2022		(253,035)

### Actuarial assumptions

The total pension liability at March 31, 2018 was determined by using an actuarial valuation as of April 1, 2017, with update procedures used to roll forward the total pension liability to March 31, 2018. The actuarial valuation used the following actuarial assumptions:

Measurement date	March 31, 2018
Actuarial valuation date	April 1, 2017
Interest rate	7.00%
Salary scale	3.80%
Decrement tables	April 1, 2010 to March 31, 2015 System's Experience
Inflation rate	2.50%

Annuitant mortality rates are based on April 1, 2010 - March 31, 2015 System's experience with adjustments for mortality improvements based on MP-2014.

The actuarial assumptions used in the April 1, 2017 valuation are based on the results of an actuarial experience study for the period April 1, 2010 - March 31, 2015.

The long-term rate of return on pension plan investments was determined using a building block method in which best estimate ranges of expected future real rates of return (expected returns net of investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long term expected rate of return by weighting the expected future real rates of return by each target asset allocation percentage and by adding expected inflation. Best estimates of the arithmetic real rates of return for each major asset class included in the target asset allocation are summarized below:

<u>Asset Type</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Absolute return strategies	2.00%	3.75%
Bonds and mortgages	17.00%	1.31%
Cash	1.00%	-0.25%
Domestic equity	36.00%	4.55%
Inflation-indexed bonds	4.00%	1.25%
International equity	14.00%	6.35%
Opportunistic portfolio	3.00%	5.68%
Private equity	10.00%	7.50%
Real assets	3.00%	5.29%
Real estate	10.00%	5.55%
	<u>100.00%</u>	

Discount rate

The discount rate used to calculate the total pension liability was 7.0%. The projection of cash flows used to determine the discount rate assumes that contributions from plan members will be made at the current contribution rates and that contributions from employers will be made at statutorily required rates, actuarially. Based upon the assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the proportionate share of the net pension liability to the discount rate assumption

The following presents the Library's proportionate share of the net pension liability calculated using the discount rate of 7.0%, as well as what the Library's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (6.0%) or 1-percentage point higher (8.0%) than the current rate:

	1% Decrease (6.0%)	Current assumption (7.0%)	1% Increase (8.0%)
Employer's proportionate share of the net pension asset/(liability)	\$ (5,388,564)	\$ (712,182)	\$ 3,243,849

Pension plan fiduciary net position

The components of the current-year net pension liability of the employers as of March 31, 2018, were as follows:

	(Dollars in Thousands)
Employers' total pension liability	\$ 183,400,590
Plan net position	180,173,145
Employers' net pension liability	\$ 3,227,445
Ratio of plan net position to the employers' total pension liability	98.24%

**9. INTERFUND TRANSACTIONS – GOVERNMENTAL FUNDS**

	Interfund	
	Revenues	Expenditures
General Fund	\$ -	\$ 1,100,000
Capital Projects Fund	1,100,000	-
Totals	\$ 1,100,000	\$ 1,100,000

The Library typically transfers from the General Fund to the Capital Projects Fund for authorized construction and maintenance projects.

10. **OTHER POSTEMPLOYMENT BENEFITS (“OPEB”)**

A. General information about the OPEB plan

Plan description

The Library’s defined benefit OPEB plan, provides OPEB for all permanent full-time employees of the Library. The plan is a single employer defined benefit OPEB plan administered by the Library. Article 11 of the State Compiled Statutes grants the authority to establish and amend the benefit terms and financing requirements to the Library Board of Education. No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement 75.

Benefits provided

The Library provides healthcare and life insurance benefits for retirees and their dependents. The benefit terms are dependent of which contract each employee falls under. The specifics of each contract are on file at the Library offices and are available upon request.

Employees covered by benefit terms

As of July 1, 2017, the date of the most recent actuarial valuation, the following employees were covered by the benefit terms:

Inactive plan members or beneficiaries currently receiving benefits	39
Active plan members	<u>53</u>
Total plan members	<u><u>92</u></u>

B. Total OPEB liability

The Library’s total OPEB liability of \$20,141,502 was measured as of June 30, 2018, and was determined by an actuarial valuation as of July 1, 2017.

Actuarial assumptions and other inputs

The total OPEB liability in the July 1, 2017 actuarial valuation was determined using the following actuarial assumptions and other inputs, with update procedures used to roll forward the total OPEB liability to the measurement date, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.00%
Salary increases	2.50%
Discount rate	3.60%
Healthcare cost trend rates	5.00% to 9.50%
Retirees’ share of benefit-related costs	0% to 25% of premium based on department and date hired

The discount rate was based on the 20 year AA Municipal GO Bond Rate Index, as of June 29, 2018, per Fidelity Investments.

Mortality rates were based on the RP-2014 Total Dataset Mortality Table projected to the valuation date with Scale MP-2014.

C. Changes in the total OPEB liability

Balance as of June 30, 2017	\$ 19,219,347
<u>Changes for the year -</u>	
Service cost	769,611
Interest	691,896
Benefit payments	<u>(539,352)</u>
Net changes	<u>922,155</u>
Balance as of June 30, 2018	<u>\$ 20,141,502</u>

Sensitivity of the total OPEB liability to changes in the discount rate

The following presents the total OPEB liability of the Library, as well as what the Library's total OPEB liability would be if it were calculated using a discount rate that is one percentage point lower (2.60%) or one percentage point higher (4.60%) than the current discount rate:

	<u>1% Decrease (2.60%)</u>	<u>Current assumption (3.60%)</u>	<u>1% Increase (4.60%)</u>
Total OPEB liability as of June 30, 2018	\$ 24,059,277	\$ 20,141,502	\$ 17,084,177

Sensitivity of the total OPEB liability to changes in healthcare cost trend rates

The following presents the total OPEB liability of the Library, as well as what the Library's total OPEB liability would be if it were calculated using healthcare cost trend rates that are one percentage point lower or one percentage point higher than the current discount rate as defined in the actuarial assumptions and other inputs above:

	<u>1% Decrease (4.00%)</u>	<u>Current assumption (5.00%)</u>	<u>1% Increase (6.00%)</u>
Total OPEB liability as of June 30, 2018	\$ 16,569,410	\$ 20,141,502	\$ 24,883,257

D. OPEB expense and deferred outflows of resources and deferred inflows of resources related to OPEB

For the year ended June 30, 2018, the Library recognized OPEB expense of \$1,461,507.

**11. RISK MANAGEMENT**

The Library is exposed to various risks of loss related to torts, theft, damage, injuries, errors and omissions, natural disasters and other risks. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage for the past two years.

**12. CONTINGENCIES AND COMMITMENTS**

Government grants

The Library has received grants, which are subject to audit by agencies of the State and federal governments. Such audits may result in disallowances and a request for a return of funds. Based on prior years' experience, the Library's administration believes disallowances, if any, will be immaterial.

Property tax cap

In June 2011, the New York State Legislature enacted Chapter 97, Laws of 2011 Real Property Tax Levy Cap and Mandate Relief Provisions. For fiscal years beginning in 2012 through at least June 15, 2020, growth in the property tax levy (the total amount to be raised through property taxes charged on a municipality's taxable assessed value of property) will be capped at 2 percent or the rate of inflation (but not less than 1 percent), whichever is less, with some exceptions. Local governments can exceed the tax levy limit by a 60% vote of the governing body, or by local law.

**13. PRIOR PERIOD ADJUSTMENT**

The Library's financial statements for the year ended June 30, 2018 have been restated as of July 1, 2017 to give effect to the following:

	<u>Entity-wide Net Position</u>
Balance as of July 1, 2017, as previously stated	\$ 5,058,269
GASB Statement No. 75 implementation:	
Less: Difference in Total OPEB Liability (calculated under GASB 75) and Net OPEB Liability (calculated under GASB 45)	<u>(8,718,246)</u>
Balance as of July 1, 2017, as restated	<u>\$ (3,659,977)</u>

**14. FUTURE ACCOUNTING STANDARDS**

The Library will evaluate the impact each of these upcoming pronouncements may have on its financial statements and will implement them as applicable and when material. The following is a list of GASB pronouncements issued but not yet effective:

<u>GASB Statement No.</u>	<u>GASB Accounting Standard</u>	<u>Effective Fiscal Year</u>
Statement No. 83	Certain Asset Retirement Obligations	June 30, 2019
Statement No. 87	Leases	June 30, 2021
Statement No. 88	Certain Disclosures Related To Debt, Including Direct Borrowings and Direct Placements	June 30, 2019
Statement No. 89	Accounting For Interest Cost Incurred Before The End Of A Construction Period	June 30, 2021

**15. SUBSEQUENT EVENTS**

The Library has evaluated subsequent events occurring after the Statement of Net Position through the date of October 17, 2018, which is the date the financial statements were available to be issued.

REQUIRED  
SUPPLEMENTARY  
INFORMATION

**MIDDLE COUNTRY PUBLIC LIBRARY**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**BUDGET AND ACTUAL - GENERAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2018**

	Original Budget	Revised Budget	Actual	Year-end Encumbrances	Variance Favorable (Unfavorable)
<b>REVENUES</b>					
Local sources:					
Real property taxes	\$ 14,897,630	\$ 14,897,630	\$ 14,900,782		\$ 3,152
Charges for services	55,000	55,000	62,543		7,543
Use of money and property	20,000	20,000	92,039		72,039
Miscellaneous	6,425	6,425	31,182		24,757
State sources	14,000	14,000	18,156		4,156
Total revenues	<u>14,993,055</u>	<u>14,993,055</u>	<u>15,104,702</u>		<u>111,647</u>
<b>EXPENDITURES</b>					
Salaries:					
Professional	3,801,385	3,581,385	3,517,097	\$ -	64,288
Clerical	2,160,630	2,050,630	2,015,337	-	35,293
Computer technician	234,370	159,370	151,315	-	8,055
Pages	438,400	348,400	345,345	-	3,055
Custodian/Security	477,560	422,560	418,244	-	4,316
Benefits:					
State retirement	850,000	850,000	844,403	-	5,597
Social Security	544,100	514,100	472,015	-	42,085
Workers' Compensation	73,900	74,913	74,413	500	-
Life, Disability, Health, Dental, Annuity	1,471,525	1,431,025	1,367,893	-	63,132
Library materials:					
Furniture and equipment	285,000	647,387	330,658	266,637	50,092
Books	346,000	426,341	391,164	31,038	4,139
Microform/CD ROMS	215,000	171,226	163,704	56	7,466
Audio materials	60,000	49,558	38,732	3,700	7,126
Subscription services	345,000	374,661	314,125	53,312	7,224
Visual materials	285,000	192,469	174,770	9,040	8,659
Realia	18,000	27,423	21,856	185	5,382
Technology	-	50,235	50,235	-	-
Operating expenses:					
Custodial services	8,000	8,000	-	5,250	2,750
Training and conference	50,000	60,320	41,692	1,363	17,265
Office and library supplies	145,000	151,065	108,840	35,658	6,567
Telecommunications	86,180	86,575	76,379	411	9,785
Cartage	19,500	15,100	8,783	847	5,470
Postage	47,000	27,000	25,547	-	1,453
Publicity and printing	80,000	86,609	80,044	668	5,897
Travel	14,500	14,500	9,356	-	5,144
Contracts with other libraries	120,000	120,000	118,696	-	1,304
Professional contract services	105,500	133,300	86,020	36,585	10,695
Membership dues	7,185	7,185	6,578	-	607
Rent, repair and maintenance - office equipment	42,815	33,030	30,194	1,384	1,452
Snow removal	10,000	5,840	3,240	-	2,600
Protective service	10,000	11,012	970	900	9,142
Programs	305,000	343,367	283,567	40,052	19,748
Maintenance and custodial supplies	77,000	53,278	42,723	4,373	6,182
Repairs to buildings and building equipment	499,000	749,099	500,000	226,591	22,508
Insurance	123,400	123,820	123,820	-	-
Rental of equipment	18,000	24,750	15,685	2,759	6,306
Gas	70,000	55,000	42,612	-	12,388
Electricity	320,000	255,000	246,999	-	8,001
Fuel	4,000	4,125	1,406	-	2,719
Water	6,500	6,500	4,221	-	2,279
Computer software and services	298,605	289,020	262,443	6,995	19,582
Other expenses:					
Debt service:					
Principal	795,000	795,000	795,000	-	-
Interest	125,000	125,000	125,000	-	-
Total expenditures	<u>14,993,055</u>	<u>14,955,178</u>	<u>13,731,121</u>	<u>\$ 728,304</u>	<u>\$ 495,753</u>
<b>OTHER FINANCING SOURCES AND (USES)</b>					
Appropriated fund balance	400,000	1,062,123	-		
Interfund transfers out	(400,000)	(1,100,000)	(1,100,000)		
Total other financing sources and (uses)	<u>-</u>	<u>(37,877)</u>	<u>(1,100,000)</u>		
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	<u>273,581</u>		
Fund balance, beginning of year			<u>5,159,626</u>		
Fund balance, end of year			<u>\$ 5,433,207</u>		

**Note to Required Supplementary Information**

**Budget Basis of Accounting**

Budgets are adopted on the modified accrual basis of accounting consistent with accounting principles generally accepted in the United States of America.

**MIDDLE COUNTRY PUBLIC LIBRARY**  
**SCHEDULE OF CHANGES IN THE LIBRARY'S TOTAL OPEB LIABILITY AND RELATED RATIOS**  
**LAST FISCAL YEAR**

Measurement date	June 30, 2018
Total OPEB Liability	
Service cost	\$ 769,611
Interest	691,896
Benefit payments	<u>(539,352)</u>
Net change in total OPEB liability	922,155
Total OPEB liability - beginning of year	<u>19,219,347</u>
Total OPEB liability - end of year	<u><u>\$ 20,141,502</u></u>
Covered payroll	\$ 3,884,022
Total OPEB liability as a percentage of covered payroll	518.57%

**Note to Required Supplementary Information**

Ten years of historical information are not available upon implementation of GASB Statement No. 75. An additional year of historical information will be added each year subsequent to the year of implementation until ten years of historical data is available.

The Library has no assets accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75 to pay OPEB benefits, as New York State currently does not allow Libraries to establish this type of trust. The Library currently contributes enough money to the plan to satisfy current obligations on a pay-as-you-go basis.

**MIDDLE COUNTRY PUBLIC LIBRARY**  
**SCHEDULE OF LIBRARY'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY - NYSERS**  
**LAST TEN FISCAL YEARS\***  
**(Dollar amounts in thousands)**

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>**2013</u>	<u>**2012</u>	<u>**2011</u>	<u>**2010</u>	<u>**2009</u>
Library's proportionate share of the net pension liability	0.0220664%	0.0226770%	0.0223766%	0.0223971%	0.0223971%	N/A	N/A	N/A	N/A	N/A
Library's proportionate share of the net pension liability	\$ 712	\$ 2,131	\$ 3,592	\$ 757	\$ 1,012	N/A	N/A	N/A	N/A	N/A
Library's covered payroll	\$ 5,567	\$ 5,532	\$ 5,342	\$ 5,085	\$ 5,149	N/A	N/A	N/A	N/A	N/A
Library's proportionate share of the net pension liability as a percentage of covered payroll	12.79%	38.52%	67.24%	14.89%	19.65%	N/A	N/A	N/A	N/A	N/A
Plan fiduciary net position as a percentage of the total pension liability	98.24%	94.70%	90.68%	97.95%	97.20%	N/A	N/A	N/A	N/A	N/A

\* The amounts presented for each fiscal year were determined (bi-annually) as of March 31.

Not Available = N/A

**\*\*Note to Required Supplementary Information**

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, governments should present information for those years for which information is available.

**MIDDLE COUNTRY PUBLIC LIBRARY**  
**SCHEDULE OF LIBRARY PENSION CONTRIBUTIONS - NYSERS**  
**LAST TEN FISCAL YEARS\***  
**(Dollar amounts in thousands)**

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>**2013</u>	<u>**2012</u>	<u>**2011</u>	<u>**2010</u>	<u>**2009</u>
Contractually required contribution	\$ 838	\$ 815	\$ 920	\$ 955	\$ 1,010	\$ 1,199	\$ 1,007	\$ 686	\$ 470	\$ 421
Contributions in relation to the contractually required contribution	<u>838</u>	<u>815</u>	<u>920</u>	<u>955</u>	<u>1,010</u>	<u>1,199</u>	<u>1,007</u>	<u>686</u>	<u>470</u>	<u>421</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>				
District's covered-employee payroll	\$ 5,567	\$ 5,532	\$ 5,342	\$ 5,085	\$ 5,149	N/A	N/A	N/A	N/A	N/A
Contributions as a percentage of covered-employee payroll	15.06%	14.73%	17.22%	18.78%	19.62%	N/A	N/A	N/A	N/A	N/A

\* The amounts presented for each fiscal year were determined (bi-annually) as of March 31.

Not Available = N/A

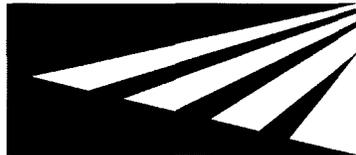
**\*\*Note to Required Supplementary Information**

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, governments should present information for those years for which information is available.

**MIDDLE COUNTRY PUBLIC LIBRARY**  
**SCHEDULE OF CHANGE FROM ADOPTED BUDGET TO FINAL BUDGET**  
**FOR THE YEAR ENDED JUNE 30, 2018**

**Change from adopted budget to final budget:**

Adopted budget	\$	15,393,055
Add:		
Prior year encumbrances		611,888
Board approved usage of technology reserve		<u>50,235</u>
Final budget	\$	<u><u>16,055,178</u></u>
2018-19 voter-approved budget	\$	<u><u>15,563,506</u></u>



**NawrockiSmith**  
CERTIFIED PUBLIC ACCOUNTANTS

**INDEPENDENT AUDITOR'S REPORT**  
**ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND**  
**OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS**  
**PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Trustees of the  
Middle Country Public Library  
Town of Brookhaven, New York:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of the Middle Country Public Library (the "Library") as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Library's financial statements and have issued our report thereon dated October 17, 2018.

***Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the Library's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control. Accordingly, we do not express an opinion on the effectiveness of the Library's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. Reference is made to the Schedule of Findings and Recommendations accompanying this report for additional observations on internal control.

# NawrockiSmith

## ***Compliance And Other Matters***

As part of obtaining reasonable assurance about whether the Library's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## ***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Melville, New York  
October 17, 2018

*Nawrocki Smith LLP*

**MIDDLE COUNTRY PUBLIC LIBRARY**  
**SCHEDULE OF FINDINGS AND RECOMMENDATIONS**  
**FOR THE YEAR ENDED JUNE 30, 2018**

This section presents our findings and recommendations resulting from the audit of the financial statements of the Middle Country Public Library as of and for the year ended June 30, 2018. Also presented is the status of recommendations made in connection with prior audits of the financial statements.

**CURRENT YEAR RECOMMENDATIONS:**

None reported.

**STATUS OF PRIOR YEAR RECOMMENDATIONS:**

In connection with the prior year audits of the financial statements of Middle Country Public Library, recommendations were reported. Reference is made to the prior year's report dated October 18, 2017 for details on these recommendations. The following presents an overview of these matters, as well as our understanding of their current status:

1. **Bank account reconciliations**

We recommended that bank reconciliations are reviewed and signed off within a month of the date reconciled.

During our current year audit, we noted this recommendation has been implemented.