



**OverDrive**  
Audiobooks for Windows



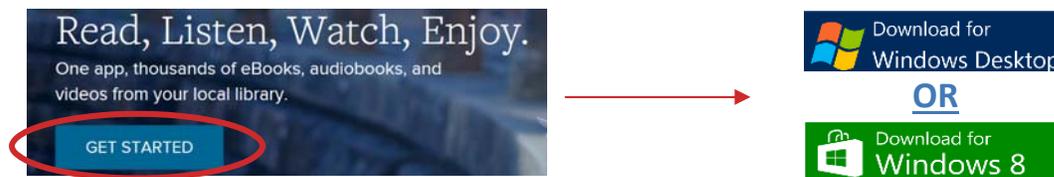
*TO GET STARTED, YOU'LL FIRST NEED YOUR LIBRARY CARD. THEN, YOU WILL NEED TO DOWNLOAD OVERDRIVE MEDIA CONSOLE*

## INSTALLING THE SOFTWARE

- On your computer's internet browser, head to [downloads.live-brary.com](https://downloads.live-brary.com). Click on **Help**, then click on **Applications**. Click on **Overdrive Media Console** and you will be redirected to a new page.



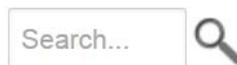
- Click on **Get Started**, and you will see different install options. Choose **Windows Desktop** OR **Windows 8**:



- When prompted, **save** the file (ODMediaConsoleSetup) to your **desktop** like you normally would.
- After the download completes, go to your desktop and double click on the file to run the installation.
- Follow the prompts and steps to complete installation. Once installed, you can start looking for books!

## FINDING BOOKS

- On your browser again, head back to [downloads.live-brary.com](https://downloads.live-brary.com)
- Once there, go to **Sign In**, located in the top right corner of the screen. Choose Middle Country Public Library from the dropdown menu, click on the **blue "Go" button**, and then enter your barcode the from back of your library card.
- Once signed in, you will be able to search or browse for audiobooks.
  - To **search** for a title or author, you can use the search bar in the top right corner:



- To **browse** for audiobooks, you can look through the categories found in the blue bar across the screen:

|                       |                         |                           |                    |                           |
|-----------------------|-------------------------|---------------------------|--------------------|---------------------------|
| Featured Collections  | eBook Fiction           | eBook Nonfiction          | Audiobook Fiction  | Audiobook Nonfiction      |
| Gone Girl Read-Alikes | Children & Teens        | Children & Teens          | Children & Teens   | Children & Teens          |
| Most Popular          | Comic and Graphic Books | Biography & Autobiography | Classic Literature | Biography                 |
| New Audiobooks        | Historical Fiction      | Business                  | Drama              | Business & Finance        |
| Don't Miss These      | Humor                   | Current Events & Politics | Historical Fiction | Current Events & Politics |
| All Collections...    | View more...            | View more...              | View more...       | View more...              |

*Please turn over for Downloading, Listening, and other information.*



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## BORROWING & DOWNLOADING BOOKS

- If a title is available as an **audiobook**, it will have **headphones** in the top right corner of the book cover. If a title is **available**, the headphones in the top right corner will be darkened.



**Unavailable**



**Available**

- When you have found a title you would like to download, click on the book cover. To borrow and download the title, click the **blue Borrow button**, and you will be redirected to your **Bookshelf**.
- From here, select Download, and select **MP3 Audiobook**, then click on **Confirm & Download**.
- You will be prompted to save the file from there. Save the file to your desktop, then open the **OverDrive Media Console** software you just downloaded and installed.
- Next, in **OverDrive Media Console** click on **File**, then click on **Open**.
- Find the title of the book, click on it, and choose **Open**. A **Get Media** box will pop up. Click OK. A **Download** box will pop up next. Make sure you choose **Check All**, then click OK.
- The title will now download in parts. The download may take several minutes depending on the size of the book. You will see a green status bar at the bottom of the software.
- Once the download is complete, you will be able to:
  - **Play**: Allows you to listen to the title directly on your computer. You will see different controls while playing an audiobook, like changing the play speed or adding a bookmark.
  - **Transfer**: Allows you to transfer the title to a device, like an MP3 player or smartphone. To transfer a book, connect your device to your computer, then click on Transfer on the OverDrive software. Follow the prompts from there.
  - **Burn**: Allows you to burn the title onto a blank, compatible CD-R or CD-RW.
- From the options above, choose what you would like to do and you are ready to listen.

## RETURNING/RENEWING AN AUDIOBOOK

- The borrowing period for your title will automatically be set for **14 days**, after which the title will expire and return itself. You may have up to **5 titles** checked out at one time.
- 3 days prior to a title's expiration date you will have the option to renew. To renew, sign into your Live-brary account. In your bookshelf, find the title and choose **Renew**. *Expires : Nov 16, 2013 3:47PM* 
- After you've chosen Renew, you will be asked to enter your email address twice. Do this, then click **Renew**. The title will be added to your Holds shelf. You will receive an email notification when the title is ready to be renewed and downloaded for a second time. You will have 72 hours to download the title. **Please note that the title will not officially renew until your first checkout expires.**
- You may also elect to return a title early. To do this, open up OverDrive Media Console, and click on the title you would like to return.
  - From here, click on  **Delete** and a window will pop up. Choose Return/Delete and the title will be returned and removed from your bookshelf.

**HAVE QUESTIONS?** Schedule a Book a Librarian appointment! Head to our website and click on About MCPL. Under Patron Tools, click on Book a Librarian. Fill out the form and we will contact you to schedule an appointment.