

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
MIDDLE COUNTRY PUBLIC LIBRARY
January 16, 2019

The regular meeting of the Board of Trustees of the Middle Country Public Library was held on January 16, 2019 at the Centereach building.

Attendance was as follows:

Mr. Ronald Harrington	-	Vice-President
Mrs. Jacqueline Schott	-	Member
Mr. Edward J. McMullin	-	Member
Mrs. Lisa Mitnick	-	Member

Staff:

Mrs. Sophia Serlis-McPhillips	-	Director
Ms. Kathleen Deerr	-	Assistant Director
Mr. Ryan Gessner	-	Assistant Director
Mrs. Tracy LaStella	-	Assistant Director
Ms. MaryAnne Ellinger	-	Head of Business and Personnel
Mrs. Nancy Basile	-	Business Office Manager

CALL TO ORDER

The meeting was called to order at 6:35 p.m. by Mr. Harrington.

APPROVAL OF MINUTES

A motion was made by Mr. McMullin seconded by Mrs. Schott, to approve the minutes of the board meeting held December 19, 2018.

Motion carried unanimously.

REPORT OF THE DIRECTOR

Mrs. Serlis-McPhillips informed the Board that the Selden Building Redesign project is coming to a close. The building is beautiful and the patrons were pleased with the renovated building.

PROPOSED ESTIMATED EXPENDITURES

The board reviewed the proposed 2019/2020 budget. Final approval of the estimated expenditures will take place at the February meeting.

AUGUST AND DECEMBER 2019 BOARD MEETING

A motion was made by Mrs. Mitnick, seconded by Mrs. Schott, that the August 21, 2019 and the December 18, 2019 board meeting time be changed to 10:00 a.m.

Motion carried unanimously.

CONFERENCE AND TRAVEL

A motion was made by Mr. Harrington, seconded by Mr. McMullin, to approve travel expenses for the following employees:

INNOVATIVE USERS GROUP 2019 CONFERENCE

James Matias and Deborah Antolini to attend the Innovative Users Group Conference in Phoenix, Arizona on May 6, 2019 through May 8, 2019 at a cost not to exceed \$4,100.

Motion carried unanimously.

APPROVAL OF PAYROLLS & WARRANTS

A motion was made by Mrs. Mitnick, seconded by Mr. McMullin, to approve the following:

payrolls:	
December 14, 2018	\$268,047.68
December 28, 2018	\$254,501.76

monthly warrant:	
Warrant #6 dated December 28, 2018	\$ 20,447.24
Warrant #7 dated January 11, & 16, 2019	\$368,188.60

Motion carried unanimously.

APPROVAL OF PERSONNEL REPORT

A motion was made by Mrs. Schott, seconded by Mr. McMullin, to approve the

Report of Personnel Changes, dated December 31, 2018.

Motion carried unanimously.

ADJOURNMENT

A motion was made by Mr. Harrington, seconded by Mr. McMullin, to adjourn.

Motion carried unanimously.

Meeting adjourned at 6:58 p.m.