

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
MIDDLE COUNTRY PUBLIC LIBRARY
September 15, 2021

The regular meeting of the Board of Trustees of the Middle Country Public Library was held on September 15, 2021 at the Centereach Building.

Attendance was as follows:

Mr. John Hocter	-	President
Mr. Edward McMullin	-	Vice- President
Mrs. Jacqueline Schott	-	Member

Staff:

Mrs. Sophia Serlis-McPhillips	-	Director
Mr. Ryan Gessner	-	Assistant Director
Mrs. Tracy LaStella	-	Assistant Director
Ms. MaryAnne Ellinger	-	Head of Business & Personnel
Mrs. Christina Blount	-	Administrative Assistant

CALL TO ORDER

The meeting was called to order at 10:01 a.m. by Mr. Hocter.

APPROVAL OF MINUTES

A motion was made by Mr. McMullin, seconded by Mrs. Schott, to approve the minutes of the board meeting held on August 18, 2021.

Motion carried unanimously.

REPORT OF THE DIRECTOR

Mrs. Serlis-McPhillips updated the Board on the current COVID rulings from NYS regarding board meetings. The Board elected to continue in-person board meetings for now. Mrs. Serlis-McPhillips also updated the Board on the Centereach Adult Room Renovation Project.

NEW YORK STATE PUBLIC LIBRARY CONSTRUCTION GRANT PROGRAM

A motion was made by Mrs. Schott, seconded by Mr. McMullin, to adopt the application for the New York State Public Library Construction Grant Program for the Centereach Adult Room Renovation Project.

Motion carried unanimously.

CONFERENCE AND TRAVEL

A motion was made by Mr. Hoctor, seconded by Mr. McMullin, to approve travel expenses for the following employee:

SCHOOL FACILITIES MANAGER'S CONFERENCE & EXPO

John Miccoli to attend the School Facilities Manager's Conference & Expo in Saratoga Springs, New York from October 3rd through October 6th, 2021 at a cost not to exceed \$1,520.

Motion carried unanimously.

FOUNDATION FUNDS ACCEPTANCE

A motion was made by Mr. McMullin, seconded by Mrs. Schott, to accept funds from the Middle Country Library Foundation for the following:

Sandy River Charitable Foundation Family Place	\$ 20,820.00
Pritchard Charitable Trust Family Place	\$ 21,500.00
Hagedorn Endowment Family Place	\$ 20,000.00

Motion carried unanimously.

APPROVAL OF PAYROLLS & WARRANTS

A motion was made by Mr. McMullin, seconded by Mrs. Schott, to approve the following:

payrolls:	
August 20, 2021	\$257,602.17
September 3, 2021	\$259,541.15
monthly warrant:	
Warrant #2 dated August 20, 2021	\$ 34,368.33
Warrant #3 dated September 3 & 15, 2021	\$ 370,812.16

Motion carried unanimously.

APPROVAL OF PERSONNEL REPORT

A motion was made by Mr. McMullin, seconded by Mr. Harrington, to approve the Report of Personnel Changes, dated August 31, 2021.

Motion carried unanimously.

ADJOURNMENT

A motion was made by Mr. Hocter, seconded by Mr. McMullin, to adjourn.

Motion carried unanimously.

Meeting adjourned at 10:40 a.m.