

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
MIDDLE COUNTRY PUBLIC LIBRARY
December 21, 2022

The regular meeting of the Board of Trustees of the Middle Country Public Library was held on December 21, 2022 at the Centereach Building.

Attendance was as follows:

Mrs. Lisa Mitnick	-	President
Mr. Edward McMullin	-	Vice-President
Mr. John Hocter	-	Member
Mr. Ronald Harrington	-	Member
Mrs. Jacqueline Schott	-	Member

Staff:

Mrs. Sophia Serlis-McPhillips	-	Director
Mr. Ryan Gessner	-	Assistant Director
Ms. MaryAnne Ellinger	-	Head of Business & Personnel
Mrs. Christina Blount	-	Administrative Assistant

CALL TO ORDER

The meeting was called to order at 10:02 a.m. by Mrs. Mitnick.

APPROVAL OF MINUTES

A motion was made by Mr. Hocter, seconded by Mrs. Schott, to approve the minutes of the board meeting held on November 16, 2022.

Motion carried unanimously.

LIBRARY VOTE AND TRUSTEE ELECTION 2023

A motion was made by Mrs. Mitnick, seconded by Mr. Harrington, that the annual election for library trustee and the library budget vote be held at the library in Centereach on Tuesday, April 4, 2023 between the hours of 9:30 a.m. and 9:00 p.m., and that registration for the library vote be held on Tuesday, March 28, 2023, between the hours of 2:00 p.m. and 9:00 p.m.

Motion carried unanimously.

OBSOLETE FURNITURE AND EQUIPMENT

A motion was made by Mr. McMullin, seconded by Mrs. Mitnick, to deem the following furniture and equipment obsolete and unusable and remove it from the inventory:

1 AC unit

Motion carried unanimously.

APPROVAL OF PAYROLLS & WARRANTS

A motion was made by Mrs. Schott, seconded by Mr. Harrington, to approve the following:

payrolls:

November 25, 2022	\$ 270,358.79
December 9, 2022	\$ 258,364.95

monthly warrant:

Warrant #5 dated November 25, 2022	\$ 29,134.00
Warrant #6 dated December 9 & 21, 2022	\$ 559,769.67

Motion carried unanimously.

APPROVAL OF PERSONNEL REPORT

A motion was made by Mrs. Schott, seconded by Mr. Hctor, to approve the Report of Personnel Changes dated November 30, 2022.

Motion carried unanimously.

ADJOURNMENT

A motion was made by Mrs. Mitnick, seconded by Mr. McMullin, to adjourn.

Motion carried unanimously.

Meeting adjourned at 10:14 a.m.