

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
MIDDLE COUNTRY PUBLIC LIBRARY
January 16, 2024

The regular meeting of the Board of Trustees of the Middle Country Public Library was held on January 16, 2024 at the Centereach Building.

Attendance was as follows:

Mr. Edward McMullin	-	Vice-President
Mr. John Hocter	-	Member
Mr. Ronald Harrington	-	Member
Mrs. Jacqueline Schott	-	Member

Staff:

Mrs. Sophia Serlis-McPhillips	-	Director
Mr. Ryan Gessner	-	Assistant Director
Mrs. Tracy LaStella	-	Assistant Director
Mrs. Christina Blount	-	Head of Business & Personnel

CALL TO ORDER

The meeting was called to order at 10:04 a.m. by Mr. McMullin.

APPROVAL OF AGENDA

A motion was made by Mr. McMullin, seconded by Mr. Harrington, to approve the agenda of the January 16, 2024 board meeting.

Motion carried unanimously.

APPROVAL OF MINUTES

A motion was made by Mrs. Schott, seconded by Mr. Harrington, to approve the minutes of the Library board meeting held on December 20, 2023.

Motion carried unanimously.

REPORT OF THE DIRECTOR

The Director and the Board reviewed the draft of the 2024-2025 Library budget.

CENTEREACH FENCING

A motion was made by Mr. Hocter, seconded by Mr. McMullin motion to accept the proposal from RFC Residential Fence Corp in the amount of \$19,780.00, as per Eastern Suffolk Boces bid 2024-045-0608R, for removal of existing fence and installation of new six-

foot chain link fence.

Motion carried unanimously.

CONFERENCE AND TRAVEL

A motion was made by Mr. Harrington, seconded by Mr. Hoctor, to approve travel expenses for the following employees:

INNOVATIVE USERS GROUP CONFERENCE 2024

Ryan Gessner, James Matias, and Debbie Antolini to attend Innovative Users Group Conference 2024 in Detroit, MI from March 24 – 27, 2024 at a cost not to exceed \$6,800.00

PLA Conference & Family Place Symposium

Amber Gagliardi to attend the PLA Conference & Family Place Symposium in Columbus, OH from April 3 – 6, 2024 at a cost not to exceed \$2,900.00.

Motion carried unanimously.

OBSOLETE FURNITURE AND EQUIPMENT

A motion was made by Mr. McMullin, seconded by Mr. Hoctor, to deem the following furniture and equipment obsolete and worthless and remove it from the inventory.

- 1 Clean max vacuum
- 1 Computer table
- 1 Gecko cabinet
- 2 Wooden chairs
- 1 Dry erase board

Motion carried unanimously.

FOUNDATION FUNDS ACCEPTANCE

A motion was made by Mr. Harrington, seconded by Mrs. Schott, to accept funds from the Middle Country Library Foundation for the following:

Middle Country Library Foundation	
MCPL Family Center	\$ 7,000.00
Museum Corner	\$ 2,500.00
Nature Explorium	\$ 2,500.00
211 Long Island	\$15,000.00
Miller Business Center	\$ 2,000.00
Adult Literacy	\$ 2,500.00
Staff Recognition	\$ 1,500.00

Motion carried unanimously.

APPROVAL OF PAYROLLS & WARRANTS

A motion was made by Mr. McMullin, seconded by Mr. Hocter, to approve the following:

payrolls:	
December 22, 2023	\$ 283,068.15
January 5, 2024	\$ 291,713.69
monthly warrant:	
Warrant #6 dated December 22, 2023	\$ 20,766.91
Warrant #7 dated January 5 & 16, 2024	\$1,064,551.88

Motion carried unanimously.

APPROVAL OF PERSONNEL REPORT

A motion was made by Mr. McMullin, seconded by Mrs. Schott, to approve the Report of Personnel Changes dated December 31, 2023.

Motion carried unanimously.

ADJOURNMENT

A motion was made by Mr. Harrington, seconded by Mr. Hocter, to adjourn.

Motion carried unanimously.

Meeting adjourned at 10:19 a.m.